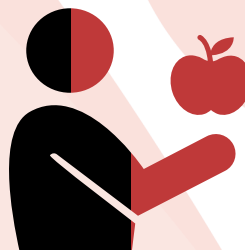


Food Rescue Job Descriptions

Manager:

The manager is in charge of making sure the entire job of sorting, counting, labeling, and packing of the food is done well, not only by the manager, but also by the other employees.


1. The manager writes down the food item categories on an inventory list or uses an already existing inventory list on a clipboard.
 2. The manager gives employees job assignments (picks a category that needs to be gathered, sorted and counted and assigns a student or group of students to).
 3. The manager writes down the number of items for each category as reported by the Sorter/Counter employees.
 4. The student manager labels the boxes by category using a sharpie.
 5. The student manager supervises everyone to insure they are doing their jobs at all times.
 6. The student manager encourages his or her student employees throughout work to make them feel valued.
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